



Pupil Code of Conduct for Remote Learning

- I will only use school technology for school purposes as directed by my teacher.
- I will only take part in 'live' streaming if a parent knows that I am doing it.
- I will be responsible for my behaviour and actions when using technology (Microsoft Teams and other interactive applications). This includes the resources I access and the language I use.
- I will complete my work in my remote learning books.
- I will make sure that all my communication with other children, teachers or others using technology is responsible and sensible.
- I will not share resources or videos created by my teachers
- I will not share any school content on social media platforms.
- I will not deliberately browse, download, upload or forward material that could be considered offensive. If I accidentally come across any such material I will report it immediately to my teacher or my parent.
- I will not record or take photos of my classmates or teachers during sessions.
- I understand that when using Microsoft Teams and other applications provided by the school that my use can be monitored and logged and can be made available to my teachers.
- When audio/video conferencing is used, I understand that this might be recorded by the teacher only in order for this to be forwarded to any pupil who missed the live conferencing.
- I must video conference from an environment that is quiet, safe, public and free from distractions. Please avoid using a bedroom for video conferencing.
- I will continue to follow the rules regarding my use of technology as outlined in the school's Pupil Acceptable User Agreement.
- I understand that these rules are designed to help keep me safe and that if they are not followed, school sanctions will be applied and my parent will be contacted.
- I will remember that remote learning sessions are an extension of the classroom and I should conduct myself as I would when on my best behaviour in a classroom.

Appropriate conduct includes:

- Dressing smartly and appropriately for learning (e.g. no pyjamas)
- **Switching off my camera and microphone during teacher led and live sessions.**
- Remaining attentive during sessions and have appropriate resources available
- Interacting patiently and respectfully with my teachers and peers
- NOT recording any online interactions. If the lesson is to be recorded, this will be done by the teacher.
- **I will end the session as soon as the teacher indicates to do so and not stay in the session after the teacher has left.**



General Rules and Guidelines

1. It is strongly recommended that you follow the school recommended remote learning timetable.
2. All tasks must be completed as they are set for each lesson. Teachers will be available 9am-4pm in order to answer questions.